

CAMDEN COUNTY BOARD OF COMMISSIONERS**Regular Meeting****June 2, 2003****Senior Center Conference Room, Courthouse Complex****MINUTES**

The regular meeting of the Camden County Board of Commissioners was held Monday, June 2, 2003 at 8:00 A.M. in the Senior Center Conference Room, Courthouse Complex. The following members were present:

Chairman Jeff Jennings
Vice Chairman Samuel K. Shaw, Sr.
Commissioners Melvin Jeralds, J.C. Rountree and Clayton Riggs
County Manager/Clerk to the Board Carl Classen
Deputy Clerk to the Board Ava Murgia

Chairman Jennings called the meeting to order. Commissioner Riggs gave the invocation.

PUBLIC COMMENTS

Chairman Jennings asked for any comments from the public.

William Staples, North NC343, South Mills, asked for help in settling a property dispute.

Chairman Jennings stated the Board did not have any authority in this matter since it was a Civil Law case.

The County Manager gave Mr. Staples a Camden County Directory with suggestions of state offices to call.

CONSIDERATION OF MINUTES

Commissioner Jeralds made a motion to approve the minutes of the May 5, 2003 and May 19, 2003 minutes with corrections. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

CONSIDERATION OF AGENDA

Mr. Classen asked that the following item be changed on the agenda: Add Item *IX. I. Northeast Partnership*.

Commissioner Shaw made a motion to approve the agenda as amended. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

Public Hearing – Camden County Core Village Maps

On May 19, the County Commissioners held a public hearing on the Core Village Maps (South Mills, Shiloh, Camden). One person (Hilary Leary) spoke and asked that his property be included in the Shiloh Core Village. The proposed Shiloh Core Village Map, as amended, includes that property.

In addition, the attached maps were amended to remove some areas that staff has heard suggested is not really in each village. Further, staff is suggesting amendments that use fewer roads and more property lines and topographic features (e.g., creeks).

The purpose of the Core Village Maps is to give citizens, affected property owners, the Planning Board, County Commissioners and staff guidance on zoning/density,

infrastructure development and other issues that would focus development more to the core village areas than to sprawl in the more rural areas.

After a lengthy discussion and amendments proposed by the Board for each township, Commissioner Riggs made a motion to approve the Camden County Core Village Maps as amended. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

eCamden Revision

The County Commissioners and eCamden Advisory Committee asked whether the Rural Internet Access Authority (RIAA) would allow the County to utilize \$100,000 of the previous \$325,000 tower grant that was awarded to Camden County. The purpose is to allow the County to use \$100,000 of RIAA grant towards the \$260,000 Phase I expenses and incorporating the extra equipment that allows ISP to resell from the available radio space (wireless service to the schools, County Complex, water treatment plant).

The RIAA has approved the \$100,000 grant to Camden County conditioned upon approval of a resolution approved by the County Commissioners approving the project, the project budget and the grant award.

Hearing no objections, Chairman Jennings so ordered staff to contact Mr. Bradshaw and Dan McAuley to invite them to the June 19, 2003 meeting to answer any questions the Board has regarding eCamden.

Northeastern Community Development Corporation (NCDC) – Grant Application

NCDC is seeking to put together a regional program in support of Individual Development Accounts. On behalf of NCDC, Camden County would apply for and serve as recipient of the grant with NCDC serving as the sub-recipient. NCDC would manage the program. Camden County would handle the grant administration.

G. Wade Horne, Manager of Horne Consulting, asked the Board for 1) support of the IDA; 2) commitment to apply for the CDBG grant; 3) to set two (2) public hearings to approve a Community Development Block Grant (CDBG) IDA project in collaboration with NCDC on June 16 and July 21.

Ms. Kaml and Carolyn Anderson were in attendance to answer questions.

Commissioner Rountree made a motion to approve support of the Individual Development Accounts contingent upon further review by staff. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

Special Use Permit Application – UDO2003-03-15 – Bingaman, Davis, Cartwright – (4) Lot & Residual Minor Subdivision

A Special Use Permit Application (UDO 2003-03-15) was received from G.C. Bingaman, Charles Davis, and Todd Cartwright to create a (4) lot plus residual minor subdivision located on Spencer Ave., South Mills Township.

The Planning Board met on May 21, 2003 and recommends *disapproval* of the Special Use Permit Application. The motion passed 6-0.

On May 29, 2003 Dave parks received a letter from applicant Bingaman rescinding application UDO2003-03-15 and requested reimbursement costs less expenses.

Commissioner Riggs made a motion to approve refund request less expenses. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

Special Use Permit Application – UDO2003-03-38 – Riggs – (4) Lot & Residual Minor Subdivision

A Special Use Permit Application (UDO 2003-03-38) was received from Michael Riggs to create a (4) lot plus residual minor subdivision located on Spencer Ave., South Mills Township.

The Planning Board met on May 21, 2003 and recommends approval of the Special Use Permit Application. The motion passed 6-0.

Commissioners Jeralds made a motion to set Special Use Permit Application UDO 2003-03-38 for public hearing during the regular Commissioners meeting beginning at 7:00 PM on June 16, 2003 or as soon thereafter as the agenda permits. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

Resolution No. 2003-06-02 Relating to CAMA Planning Services Grant

This is the second year of the overall \$70,000 grant and the second-year local cash match is \$5,750. This grant is funding most of the expenses relating to the State-required update of the County Land Use Plan.

Commissioner Rountree made a motion to approve Resolution No. 2003-06-02 Relating to CAMA Planning Services Grant. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

The approved Resolution No. 2003-06-02 reads as follows:

Resolution No. 2003-06-02**A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
AUTHORIZING EXECUTION OF CAMA PLANNING
AND MANAGEMENT GRANT CONTRACT**

WHEREAS, a Regular Meeting of the Camden County Board of Commissioners of the county of Camden, Camden, North Carolina, was held in the Commissioners Meeting Room, Senior Center Building, the regular meeting place, on June 2, 2003; and,

WHEREAS, there were five (5) of the Camden County Board of Commissioners present; and,

WHEREAS, and the Camden County Board of Commissioners were advised that a proposed contract between the County of Camden and the North Carolina Department of Environment and Natural Resources for the provision of Planning and Management Services was presented and discussed; that, under the terms of the said contract, the County of Camden will pay a total of \$5,750.00 as its local share of the planning project costs.

NOW, THEREFORE, BE IT RESOLVED, 1) That the contract between the County of Camden and the North Carolina Department of Environment and Natural Resources be and the same is hereby approved. 2) That the Chairman and Clerk be and are hereby authorized to sign and execute the said contract for and on behalf of the County of Camden and forward the same to the North Carolina Department of Environment and Natural Resources. 3) That upon final execution, a copy of said contract be filed with the minutes. Upon motion of the Chairman, seconded by Commissioner Rountree, said Resolution was unanimously passed.

Adopted this the 2nd day of June, 2003.

Jeff Jennings, Chairman
Camden County Board of Commissioners

ATTEST:

Carl Classen, Clerk to the Board

(SEAL)

Resolution No. 2003-06-06 Relating To Appoint David Parks As A Plat Review Officer for Camden County

David (Dave) Parks has done an excellent job learning the land use regulations of the County as is well-qualified to serve as a plat review officer.

Commissioner Riggs made a motion to approve Resolution No. 2003-06-06 Relating to Appointing David Parks as a Plat Review Officer for Camden County. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

The approved Resolution No. 2003-06-06 reads as follows:

Resolution No. 2003-06-06

**A RESOLUTION OF THE
CAMDEN COUNTY BOARD OF COMMISSIONERS
TO APPOINT DAVID PARKS AS A PLAT REVIEW OFFICER
FOR CAMDEN COUNTY, NORTH CAROLINA**

WHEREAS, an Act to improve the procedures for recording maps and plats, to revise the law governing the disposition of certain birth and death certificates, and to establish a study of land title registration procedures was ratified the 8th day of July, 1997 by the North Carolina General Assembly;

WHEREAS, G.S.47-30.2 OF THIS General Statute requires the Board of Commissioners of each county designate by name one or more persons experienced in mapping or land records management as a Review Officer to review each map and plat required to be submitted for review before the map or plat is presented to the Register of Deeds for recording;

WHEREAS, each person designated a Review Officer shall, if reasonably feasible, be certified as a property mapper pursuant to G. S. 147-54.4;

WHEREAS, A RESOLUTION DESIGNATING a Review Officer shall be recorded in the county registry and indexed on the grantor index in the name of the Review Officer;

THEREFORE, BE IT RESOLVED that the Camden County Board of Commissioners meeting this 2nd day of June, 2003 in Camden Village, Camden County North Carolina, hereby appoints Mr. David Parks as Plat Review Officer.

Jeff Jennings, Chairman
Camden County Board of Commissioners

ATTEST:

Carl Classen
Clerk to the Board

Resolution No. 2003-06-03 Petition For Road Addition – Billet’s Bridge Road

Commissioner Jeralds made a motion to approve Resolution No. 2003-06-03 Relating to Addition to State Maintained Secondary Road System for Billett’s Bridge Road in Danson’s Grant Subdivision, Courthouse Township. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

The approved Resolution No. 2003-06-03 reads as follows:

Resolution No. 2003-06-03**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION
REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD
SYSTEM****North Carolina****County of Camden**

**Road Description: Billets Bridge Road R-W-50, Danson’s Grant, Courthouse
Township**

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Camden requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road system; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Camden that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

Jeff Jennings, Chairman
Camden County Board of Commissioners

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Camden at a meeting on the 2nd day of June, 2003.

Carl Classen, Clerk to the Board of
Commissioners, County of Camden

S E A L

Water Treatment Plant Operator

On or about June 30, Currituck County will begin drawing approximately their full allocation of 200,000 gallons per day – and may draw more if the water is available. At \$2.75 per thousand, that is an additional \$16,500 per month in revenue (approximately \$198,000).

This represents seven (7) additional daily operating hours at the water treatment plant (seven (7) days per week). With David Credle needing to spend more and more time on sewer matters and managing the water distribution system (while continuing to manage

the water treatment plant), we need two (2) full time people as soon as possible so that David can train them in time for the extra work brought on by the upcoming Currituck water usage.

A water treatment plant operator is a Grade 59, with a salary range of \$18,918 - \$28,698 (plus a 2% COLA effective the first pay period after July 1, 2003). Hence, the additional cost would be two times that cost.

Commissioner Rountree made a motion to authorize hiring two (2) Water Treatment Plant Operators (Grade 59) immediately. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

Hearing no objections, Chairman Jennings so ordered staff to submit information regarding the Remote Meter Reading Equipment at the June 16, 2003 meeting.

FY2003-04 County Budget

The Board was presented copies of 1) A budget message summarizing the proposed budget; 2) Budget Ordinance (Ordinance No. 2003-06-01); 3) Budget Resolution (Resolution No. 2003-06-01); and Resolution No. 2003-06-04 Relating to Salaries and Compensation for Boards and Commissions.

Prior to adoption, the County Commissioners must advertise and conduct a public hearing pursuant to NCGS 159-12 on the proposed budget.

Commissioner Shaw made a motion to set a public hearing for the proposed FY2003-04 County Budget during the Regular Meeting to be held Monday, June 16, at 7:00 PM, or as soon thereafter as the agenda allows. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

Commissioner Jeralds questioned the lack of compensation received by the Commissioner regarding *Section 5: Albemarle Commission Appointment* of the Salaries and Compensation For Various Boards and Commissions.

Code Enforcement and Planning Department – Permit Fee Schedule

The following are proposed changes to the Permit Fee Schedule:

- The Fee Schedule now clarifies that site-built and modular homes will be charges under the same fee schedule.
- The Manufactured Home section now includes the Electrical (\$75) and Plumbing (\$75) inspections that were previously charges in addition to the basic Manufactured Home fee.

Commissioner Riggs made a motion to approve revised Fee Schedule for the Code Enforcement and Planning Department and make the new Fee Schedule effective July 1, 2003. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

The approved revised Fee Schedule for the Code Enforcement and Planning Department reads as follows:

CODE ENFORCEMENT AND PLANNING DEPARTMENT PERMIT FEE SCHEDULE

Revised: June 3, 2002

Effective: July 1, 2002

Amended: April 7, 2003

Amended: June 2, 2003

- All fees must be paid in full at time of application.
- No application will be reviewed until full payments are made.

• All fees are non-refundable.		
RESIDENTIAL AND COMMERCIAL CONSTRUCTION UP TO 20,000 SQ. FT.		
CABO & Vol.-1 Codes		
Minimum Fee		\$100.00
State Fee		\$ 5.00
Up to 20,000 sq. ft.		\$.25/sq. ft.
Each sq. ft. over 20,000 sq. ft.		\$.15/sq. ft.
ELECTRICAL - National Electric Code		
Minimum Fee		\$75.00
Over 500 sq. ft.		\$.15/sq. ft.
Service Repair		\$75.00
Temporary Service		\$75.00
Service Change		\$75.00
Mfg. Home Service		\$75.00
PLUMBING	CABO & Plumbing Codes	\$75.00
MECHANICAL CABO & Mechanical Codes		
Minimum Fee		\$100.00
Additional Units		\$25.00
INSULATION	CABO & Vol-1 Codes	\$75.00
NATURAL GAS HOOK-UP TO COMMERCIAL AND RESIDENTIAL STRUCTURES EXISTING PRIOR TO APRIL 7, 2003		
Fee per inspection		\$35.00
MANUFACTURED HOMES	MFG. Homes Codes	
Singlewide		\$100.00 <u>\$250.00</u>
Doublewide		\$150.00 <u>\$300.00</u>
Triplewide/Modular		\$200.00 <u>\$350.00</u>
5-year Conditional Use Housing Inspection	Current Utility Fee	
ADDITIONS – Including service systems – All Codes		
Up to 400 sq. ft.		\$150.00
Over 400 sq. ft.		\$.37/sq. ft.
SWIMMING POOLS All Codes		
Inground		\$150.00
Above Ground		\$75.00
SINGLE FAMILY DWELLING, DETACHED GARAGES, STORAGE BUILDINGS AND UTILITY BUILDINGS –		
These prices include service systems		
Minimum Fee		\$75.00
Perm. Foot	All Codes	\$75.00
Over 400 sq. ft.		\$.18/sq. ft.
SINGLE UTILITY INSPECTION		\$50.00
SIGNS DOT & N.C. Building Codes & Unified Development Ordinance		
16 square feet or less		No Charge
17 square feet through 32 square feet on 1 side		\$50.00
Signs in excess of 32 square feet of surface area on 1 side		\$100.00
Additional fee for electrical inspection if required		\$50.00
DEMOLITION	Fire, Safety & EPA Regs	\$75.00
This charge is for pre-inspection for safety and hazardous materials and referral to proper channels if found.		
ALTERATIONS, REPAIRS & IMPROVEMENTS		Existing Building Codes
Up to \$5000 gross retail price		\$75.00
Over \$5000		50 % of additions fees
Alterations include work within existing structures and upgrading existing service and do NOT include Additions, New Construction, Providing Power to structures not previously having power or New Service to existing buildings.		
RENOVATION FEES – ½ New Construction Fees (Existing CABO & Building Codes)		
Farm buildings are exempt unless any electrical installation is done. (National Electric Code)		
-or- any portion of the building is used for sleeping quarters (All Codes)		
-or- the building is used for business rather than for the personal use of the farmer and his immediate family (All Codes)		
MOVING OF ANY BUILDING WITHIN OR INTO THE COUNTY		
Minimum new construct fees	Existing Building Codes	
Zoning Permit		
Included in building permit		
Conditional Use Permit	\$250.00	
Special Use Permit	\$400.00	
Temporary Use Permit	\$250.00	
Variance	\$250.00	
Rezoning Fee		
Under three acres	\$200.00	
Three acres to six acres	\$300.00	
Over six acres	\$300.00 plus \$15 per acre or fraction thereof	
Interpretation Challenge/Appeal	\$150.00*	
Subdivision Fee		
Major Subdivision		
Sketch Plan Level	\$150.00 per lot	
Preliminary Plan Level	\$200.00 per lot	
Final Plan Level	\$50.00 per lot**	
Minor Subdivision	\$200.00 per lot**	
Private Access Subdivision	\$200.00 per lot**	
Planned Unit Development		
Sketch Plan Level	\$150.00	
Preliminary Plan Level	\$200.00	

Final Plan Level \$50.00
Sign Deposit Fee \$50.00
*Subject to refund in the case of a successful appeal if so ordered by the Board of Adjustment.
**A fifteen dollar (\$15) credit will be granted if the final plat is submitted both on Mylar in accordance with the Unified Development Ordinance and on diskette, in a format compatible with the County's Geographic Information System (GIS) software.

Health Department – Gates and Hertford Counties

The Board was provided information regarding the possible expansion of the regional health department to include Gates and Hertford counties. The County Manager has stated in an initial comment that any expansion should be on the same or similar terms as the recent expansion that brought in Currituck and Bertie Counties.

The regional health department board has not made a recommendation on the matter.

No action required. No action taken.

Tax Matters –Releases, Pickup and Refunds

Commissioner Rountree made a motion to approve all refunds, pickups and releases not previously approved by the County Manager. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

Gregory Sipe	110.73	Release	Turned in Plates
William Williams	107.76	Refund	Commercial Tags
Steven Benjamin	130.93	Release	Listed in Wrong County
Virginia Dobbs	1,367.35	Pickup	Roll Back Tax
Shelton Stone	141.09	Pickup	Listed in Wrong County
Jennifer Yingling	118.49	Release	Military Exempt
Jessica Krauss	121.58	Release	County Change
Adroitt Utilities	120.49	Release	Turned in Plates
Adroitt Utilities	120.49	Release	Turned in Plates
Scott Givens	356.07	Release	Listed in Wrong County
Selwyn Williams	197.93	Release	Never Had
Edward Larose	144.84	Release	Turned in Plates
Richard Sawyer	115.63	Release	Never Used Tags

Tax Matters – Authorization to Collect Taxes – 2003 (February Renewals)

Commissioner Riggs made a motion to approve Authorization to Collect Taxes (February Renewals). The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (February Renewals) 2003

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<u>SOUTH MILLS</u>	<u>COURTHOUSE</u>	<u>SHILOH</u>	<u>TOTAL</u>
14,489.83	15,494.90	7,581.58	37,566.31

Witness my hand and official seal this 2nd day of June, 2003.

Chairman, Board of Commissioners of Camden County

Attest:

Clerk of Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Tax Administrator of Camden County**NCACC Annual Conference**

Information regarding the upcoming 2003 NCACC Annual Conference, which will be held August 14 through 17 in Greensboro (Guilford County) was provided to the Board.

Hearing no objections, Chairman Jennings so ordered staff to obtain a door prize to submit at the 2003 NCACC Annual Conference up to \$100.00.

Application Fees

During the May 19 recessed meeting on May 27, the County Manager was asked about a discrepancy in fees alleged by Michael Rigg's following the May 21 Planning Board meeting. Information was provided from Dave Parks, Permit Technician, regarding how the matter is being resolved.

No action required. No action taken.

Sheriff's Office Grants

The County Manager stated Sheriff Perry is requesting authority to submit three (3) grants:

- A. COPS in Schools: This grant would pay 100% of the salary of a school resource officer (SRO) at Grandy Primary School for a period of three years. Like the grant that funded a SRO at the Middle School, the grant would likely be supplemented with a state grant for equipment. After the three years, the County will need to continue the position. An award announcement is anticipated in the fall or winter of 2003/2004 and budgeting would not occur until FY2004-05.
- B. Universal Hiring Program: This grant would pay 75% of the salary for a new deputy for three years and then the County would need to continue the position. An award announcement is anticipated in the fall or winter of 2003/2004 and budgeting would not occur until FY2004-05.
- C. Homeland Security Overtime Program: This grant would pay 75% of the overtime in terrorism prevention for one year. An award announcement is anticipated in the fall or winter of 2003/2004 and budgeting would not occur until FY2004-05.

Sheriff Perry was available to answer any questions via conference call.

After discussion with Sheriff Perry, Commissioner Rountree made a motion to approve Sheriff's Perry requested to submit grant applications for COPS in Schools, Universal Hiring Program and Homeland Security Overtime Program. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

Resolution No. 2003-06-05 Relating to a NCDOT US17 Corridor Study

On May 28, the County Manager received a call from Perquimans County Commissioner and former District 1 NCDOT Board Member Charles Ward requesting Camden County's support for inclusion of a US17 corridor study (from Perquimans County to the Virginia Border) in the new State Transportation Improvement Plan (TIP). Such an action would be consistent with the Comprehensive Plan now underway that calls for a corridor study of US17 in Camden County from the Virginia Border to South Mills Village.

Commissioner Riggs made a motion to approve Resolution No. 2003-06-05 Relating to NCDOT US17 Corridor Study. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

The approved Resolution No. 2003-06-05 Relating to NCDOT US17 Corridor Study reads as follows:

Resolution No. 2003-06-05

**A RESOLUTION OF THE
CAMDEN COUNTY BOARD OF COMMISSIONERS
RELATING TO A NCDOT US17 CORRIDOR STUDY**

WHEREAS, the US17 corridor from the Virginia Border (Camden County) through Elizabeth City (Pasquotank County) and into Hertford (Perquimans County) is seeing increased development and this development will further increase with the improvements now underway on US17 in Chesapeake, Virginia; and,

WHEREAS, there will be escalating pressure to increase the number of access points to US17; install outdoor advertising, and to otherwise use the US17 corridor for commercial and residential purposes ; and,

WHEREAS, the affected counties are individually planning for growth management along US17 but would benefit if NCDOT conducted a coordinated study of the US17 corridor through Camden, Pasquotank, and Perquimans counties

NOW, THEREFORE, BE IT RESOLVED, that the Camden County Board of Commissioners does hereby support a corridor study by NCDOT of US17 through Camden, Pasquotank and Perquimans counties and that such study be coordinated with ongoing planning efforts by the affected counties.

Adopted this the 2nd day of June, 2003.

Jeff Jennings, Chairman
Camden County Board of Commissioners

ATTEST:

Carl Classen, Clerk to the Board

(SEAL)

Camden County 4-H Summer Program; JCPC Program

A request was received from Cooperative Extension for funding the Camden County 4-H Summer Program. Travis Burke, Extension Director for Pasquotank County, is serving as the interim 4-H program staff until NCSU hires someone for Camden County.

Mr. Burke is proposing to utilize unspent Cooperative Extension salary budget items to meet the needs of the 4-H Program this summer. Most of Extension's needs are for

Summer Program salaries. In addition, Mr. Burke is requesting \$375 in additional supplies funding, if available, from the unspent Extension salary line items. That amount is available.

JCPC grant funds will be used for targeted at-risk youth as per the goals and intent of that State program. Carol Tarkington, JCPC Program Assistant, has worked with Extension, the Courts, District Attorney, schools, and others to create a positive experience for 13 – 16 year old Camden County youth. Ms. Tarkington will be in attendance at the June 2 Commissioners meeting to provide an oral update on the JCPC Summer Program.

Given that the 4-H camp will fall over two fiscal years, Mr. Burke is proposing to utilize unspent salaries from both fiscal years to meet the 4-H Program needs. (Dr King, Interim Extension Director, does not feel that the existing vacancies will be filled by July 1 and the Director position may remain unfilled for several months into the new fiscal year.)

The employees of the 4-H Summer Program would not be County employees.

Commissioner Riggs made a motion to authorize transfer of up to \$1,400 from the FY2002-03 Extension Director and Extension Agent salary line items to the 4-H Summer Program for the summer 2003 camp. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

Commissioner Riggs made a motion to authorize transfer of up to an additional \$375 from the FY2002-03 Extension Director and Extension Agent salary line items to the 4-H Summer Program for additional Summer Camp supplies. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

Commissioner Rountree made a motion to authorize transfer of up to \$1,500 from the FY2003-04 Extension Director and Extension Agent salary line items to the 4-H Summer Program for the summer 2003 camp. This would be an amendment to the proposed FY2003-04 County Budget. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

Carol Tarkington gave an overview of the At Risk Summer Program for kids.

Natural Gas Inspection Refunds

Commissioner Jeralds made a motion to approve a natural gas inspection refund from Elva Fannin in the amount of \$65.00. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no Commissioners voting no; and no Commissioners absent or not voting.

Hearing no objections, Chairman Jennings requested staff provide the Board with a complete list of gas inspections at the June 16 meeting.

Camden County High School Vital Upgrade Project – QZAB; Grandy Primary School Upgrade Project

The \$2.0 million QZAB financing for the \$3.0 million Camden County high School Vital Upgrade Project continues on schedule. A conference call was held May 29 and the same team that put together the 10.1 million QZAB financing in 2000 is working together on this financing. Closing on the financing is targeted for Tuesday, June 24. The Commissioners will have a large number of documents to approve at its Monday, June 16 meeting. The first payment on the QZAB financing will not be due until July 15, 2004, so staff has not included the debt service payment in the FY2003-04 budget.

This same team has also begun working on looking at alternatives for the \$7.0 million Grandy School Upgrade. Application has been made for \$2.0 million in QZAB financing for the Grandy School Upgrade Project and we are looking at financing for the remaining

\$5.0 million. To stay on schedule for a summer 2005 opening, the financing package needs to be in place by December 2003 or January 2004.

No action required. No action taken.

Convenience Site and Solid Waste Hauling Costs

Notification was received from Waste Industries of their annual pricing increase, which is submitted pursuant to existing agreement between Waste Industries and Camden County.

In addition, the County was informally notified of a likely tipping fee increase from Pasquotank County.

These increased expenses are included in the proposed FY2003-04 budget; thought the big unknown remains the possible increase in waste volume.

No action required. No action taken.

School Capacity Figures

The County Commissioners recently inquired about how the Planning Board reviews subdivisions relative to existing school capacity. The Board was provided with the last updated figures (February 2003) and those figures will be again updated this summer and again after fall school enrollment. Planning Board Chairman Bob Woodrow developed this system working with the School Superintendent and County staff. The ratios (e.g., school age children per parcel) are the same as those used by Currituck County and represent research done by that county.

No action required. No action taken.

Ordinance No. 2003-06-02 Relating to Subdivision Streets Connecting Adjacent Properties and Development of a Transportation Plan

Ordinance No. 2003-06-02 Relating to Transportation Routes Between Subdivisions is a temporary "emergency" ordinance (effective immediately) that requires certain major and abbreviated subdivision applicants to provide for interconnection with adjacent parcels that are possible to be subdivided. In this way, not every subdivision will have a major ingress/egress to a state road without some alternative way for people to move between subdivisions.

The Ordinance would only apply to subdivision applications fronting on US17, US17 (Business), SR 1223 (Old Swamp Road), NC343, US158, and NC34.

The Ordinance is temporary (approximately six (6) months) and would expire on the day following the December 2003 regular meeting of the County Commissioners.

The Ordinance would further call upon the Planning Board to develop a transportation plan and implementation recommendations and to transmit the plan and recommendations to the County Commissioners by October 2003. This submission date is in time for full review and action by the County Commissioners prior to expiration of the temporary ordinance.

Ordinances adopted at the meeting when they are introduced require the affirmative vote of all Commissioners.

Hearing no objections, Chairman Jennings ordered Ordinance No. 2003-06-02 Relating to Subdivision Streets Connecting Adjacent Properties and Development of a Transportation Plan be laid over for further consideration.

Courthouse Convenience Site – Chantilly Road – Opening June 17

The long-sought and long rain-delayed opening of the new Courthouse Convenience Site on Chantilly Road will finally happen on Tuesday morning, June 17, at 7:00 AM. The old convenience site next to the Administration Building will close on Monday, June 16, at its normal time of 7:00 PM and the new site on Chantilly Road will open the following morning at 7:00 AM.

County Commissioners are asked to attend a special ribbon cutting and bag tossing on Monday evening, June 16, at 6:30 PM at the new Convenience Site on Chantilly Road. The Commissioners will be able to return to the Courthouse Complex in time for the 7:00 PM regular Commissioners meeting that same evening.

No action required. No action taken.

Historic Courthouse Renovation

A report was provided from the most recent Progress Meeting on the Historic Courthouse Renovation. At that meeting, the contractor stated that he would have the Renovation project completed by June 20.

Clarann Mansfield and Phyllis Timmerman are working with the Furnishings Committee and possible vendors. They are trying to get the best possible prices, but to also provide for quality workmanship in the furnishings so that any furnishings are consistent with the dais and the benches.

No action required. No action taken.

North Carolina's Northeast Partnership

The Board was provided a letter of rebuttal staff received from Rick Watson, President & CEO, regarding recent media attacks from *The Daily Advance*.

CLOSED SESSION

Commissioner Shaw made a motion to go into closed session pursuant to G.S. 143-318.11(a)(6) for the purpose of discussing personnel and pursuant to G.S. 143-318.11(a)(4) to discuss industrial recruitment. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no commissioners voting no; and no commissioner absent or not voting. The Commissioners entered closed session at 11:40 AM.

There being no further business to come before the Board in Closed Session, Commissioner Shaw made a motion to come out of Closed Session and back into regular session. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no commissioners voting no; and no commissioner absent or not voting. The Commissioners reentered regular session at 12:10 P.M.

ADJOURNMENT

There being no further items to come before the Board, Commissioner Jeralds moved to adjourn the meeting. The motion passed with Commissioners Jeralds, Riggs, Rountree, Shaw and Chairman Jennings voting aye; no commissioners voting no; and no commissioner absent or not voting. The meeting adjourned at 12:15 P.M.

Jeff Jennings, Chairman
Camden County Board of Commissioners

ATTEST:

Carl Classen
Clerk to the Board